

**EAST BAY COMMUNITY LAW CENTER**  
**JOB ANNOUNCEMENT**  
**SUPERVISING ATTORNEY, NEIGHBORHOOD JUSTICE CLINIC**

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The East Bay Community Law Center (EBCLC) is seeking a Supervising Attorney for a six-month full-time position, with the possibility of extension. The attorney will supervise clinical law students providing legal services at the Neighborhood Justice Clinic (NJC), which is EBCLC's satellite office. The attorney's primary responsibilities will be to: (1) help oversee NJC's twice-weekly General Legal Clinics; (2) supervise students in doing follow-up legal work for General Clinic cases and homeless clients; and (3) provide legal representation for homeless clients in criminal infraction cases and civil matters.

**Description of Organization**

EBCLC is a non-profit organization founded in 1988 to provide high quality legal services to low-income clients, while providing educational opportunities for law students and community volunteers. EBCLC, as U.C. Berkeley Law School's community-based legal services clinic, is currently the largest provider of legal services for low-income residents in the East Bay. EBCLC has seven practice areas: Clean Slate, Health, Housing, Immigration, Welfare, the Green Collar Communities Clinic and the Neighborhood Justice Clinic.

NJC is a low-threshold, barrier-free legal center meant to be accessible to a wide range of people – including people with physical and mental disabilities – who might not be able to access legal services elsewhere. Through the General Legal Clinic, low-income clients in Alameda County can get limited scope assistance with a wide variety of legal issues, including those related to homelessness, consumer law, DMV problems, and small claims cases. The Community Legal Outreach and Citation Defense programs provide outreach and assistance to homeless clients in the East Bay, assisting with legal issues related to their homeless status, such as criminal citations for sleeping or sitting in public, or confiscation of their personal property. The Supervising Attorney will work closely at all times with the rest of the NJC team, which currently consists of three attorneys, the program coordinator, and work-study support staff. All EBCLC attorneys act as supervisors and mentors to the law student interns who help provide our direct services.

**Minimum Qualifications:**

- J.D. and license to practice law in California required.
- Demonstrated ability to work under pressure, use time efficiently, and manage a wide range of tasks.
- Strong verbal and written communication skills.
- Demonstrated ability to work with a diverse range of clients in an effective and empathetic manner. Preference for experience working with people with physical, mental, and emotional disabilities, people in crisis, low-income people, people of color, law students, attorneys, and service providers.
- Enthusiasm for teaching and mentoring law students in a professional environment.



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- Substantive training will be provided. However, personal and/or professional experience in homeless civil rights, criminal law and/or general civil law are highly valuable.
- Spanish language ability highly desirable.

**Salary:**

Competitive public interest salary commensurate with experience

**Application Procedures:**

Mail, fax, or email to NJC Hiring Committee, East Bay Community Law Center, 2921 Adeline Street, Berkeley, CA 94703; fax: (510) 548-2566; [jobs@ebclc.org](mailto:jobs@ebclc.org):

- (1) Letter of interest
- (2) Resume
- (3) Three references
- (4) Writing sample

Applications will be reviewed on a rolling basis; we hope to make a hire by no later than the end of January 2012. EBCLC is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, religion, age, ethnic background, sex, disability or sexual orientation. People of color, women, sexual minorities, and people with disabilities are strongly encouraged to apply.